

**FINANCE, INFORMATION TECHNOLOGY & BUSINESS DEVELOPMENT**  
**Chairman – Commissioner David Carrington**

**FINANCE**

*Mr. George Tablack*

1. Unusual Demand Report dated 11/20/14
2. Direct payments by wire transfer for the month of October 2014. (**Acknowledgement Only**)
3. **Engineering Service Associates – Contract #6799**  
Vendor will provide engineering, reporting, and administrative services concerning financial assurance costs for the active solid waste disposal facilities for the 2013/2014 FY. Services are necessary for audit purposes.

Contract Term:	1 Year
Original Budget:	\$233,255.83
Current Remaining Budget:	\$150,000.00
Requested Amount:	\$11,200.00
Remaining Budget after Requested Amount:	\$138,800.00
30 Day Cancellation:	No – 15 days

**PURCHASING**

*Mr. Michael Matthews*

4. Purchasing Agenda:
  - A. Week of 10/21/14 – 10/27/14
  - B. Week of 10/28/14 – 11/03/14
  - C. Week of 11/04/14 – 11/10/14
5. Purchasing Exception Report:
  - A. Week of 10/21/14 – 10/27/14
  - B. Week of 10/28/14 – 11/03/14
  - C. Week of 11/04/14 – 11/10/14
6. Encumbrance Report:
  - A. Week of 10/21/14 – 10/27/14
  - B. Week of 10/28/14 – 11/03/14
  - C. Week of 11/04/14 – 11/10/14
7. Credit Card Statement Closing 09/25/2014

**REVENUE**

*Mr. Travis Hulse*

*No items submitted.*

**BUDGET MANAGEMENT OFFICE**

*Ms. Tracie Hodge*

*The following staff requests have been received in the Budget Management Office. Our analyses of the budgets affected by these requests indicate that sufficient funds are available to make these advances.*

**MULTIPLE STAFF DEVELOPMENT**

**Emergency Management Grant Funds**

8.	James Coker	\$343.85
	Bob Ammons	\$399.71
	Legislative Conference 2014	
	Montgomery, AL – December 2-3, 2014	
	Continuing Education	

**INDIVIDUAL STAFF DEVELOPMENT**

**Community and Economic Development – Grant Funds**

9.	Frederick Hamilton	\$3,205.15
	IDIS Training Workshops	
	Tamarac, FL – November 3-8, 2014	
	Continuing Education	
10.	Cynthia Daniels	\$350.00
	GFOAA Annual Conference	
	Birmingham, AL – December 3-4, 2014	
	Continuing Education	
11.	Frederick Hamilton	\$1,689.21
	HUD Disaster Funding Competition	
	Baltimore, MD – November 16-19, 2014	
	Continuing Education	
<b>Revenue</b>		
12.	Bruce Thompson	\$195.00
	ALTIST	
	Auburn, AL – December 11-12, 2014	
	State Required	

- |     |  |            |
|-----|--|------------|
| 13. | Wes Stoudemire<br>ATLIST CRE III<br>Hoover, AL – November 5-7, 2014<br>State Required    | \$250.00   |
| 14. | Wesley Moore<br>Tax Audit<br>Knoxville, TN & Dayton, OH – November 30 – December 6, 2014 | \$1,470.45 |

**FOR INFORMATION ONLY**

**Personnel Board**

- |     |  |          |
|-----|--|----------|
| 15. | Pete Blank<br>Training 2015 Conference & Expo<br>Atlanta, GA – February 8-11, 2015 | \$842.95 |
|-----|--|----------|

**Sheriff**

- |     |  |                                  |
|-----|--|----------------------------------|
| 16. | William Powell<br>Terrill Hogeland<br>Billy Watts<br>Less Lethal Instructor Training<br>Tarrant, AL – December 1-4, 2014 | \$695.00<br>\$695.00<br>\$695.00 |
| 17. | Erik Eichhorn<br>Introduction to Science of Friction Ridge Examination<br>Hoover, AL – January 26-30, 2015               | \$600.00                         |

**POSITION CHANGE AND/OR REVENUE CHANGES**

- |     |  |             |
|-----|--|-------------|
| 18. | <b>Tax Collector</b><br>Shift funds from vacant positions to cover the cost of 3 temporary employees for 3 months. | \$40,000.00 |
| 19. | <b>Tax Assessor</b><br>Shift funds from vacant positions to cover the cost of 4 temporary employees.               | \$50,000.00 |

**OTHER BUDGET TRANSACTIONS**

- |     |   |             |
|-----|---|-------------|
| 20. | <b>Environmental Services Department</b><br>Add a purchasing memorandum to purchase one 48" Series 2500 Resilient Wedge Gate Valve. | \$70,588.00 |
| 21. | <b>D. A. Birmingham</b><br>Add a purchasing memorandum to purchase 2 replacement Copy Machines.                                     | \$20,482.20 |

**INFORMATION TECHNOLOGY**

*Mr. Roosevelt Butler*

- 22. **Barry Stock Consulting Associates, Inc. – Contract #6102**  
 Consulting Services for Software Procurement  
 Final payment for ERP software consulting services. Provided research, assisted in identifying appropriate software solution, and analyst of software strengths and limitations.

Contract Term:	11/01/14 – 10/31/15
Original Budget:	\$874,817.00
Current Remaining Budget:	\$874,817.00
Requested Amount:	\$15,000.00
Remaining Budget after Requested Amount:	\$859,817.00
30 Day Cancellation:	Yes

- 23. **Imaging Business Machines, LLC – Contract #6729**  
 Consulting services for Document Imaging Software Procurement  
 Back filing project of hard copy documents to be imported into the ERP Enterprise Content Management system

Contract Term:	11/02/14 – 10/31/15
Original Budget:	\$365,000.00 (HR)
Current Remaining Budget:	N/A
Requested Amount:	\$365,000.00 (HR)
Remaining Budget after Requested Amount:	N/A
30 Day Cancellation:	Yes

**BUSINESS DEVELOPMENT**

*No items submitted.*

**BOARD OF EQUALIZATION**

*Ms. Jane Mardis*

*No items submitted.*

**JEFFERSON COUNTY PENSION BOARD**

*Ms. Cathy Crumley*

*No items submitted.*

**TREASURER**

*Hon. Mike Miles/Hon. Sherry McClain*

*No items submitted.*

**DISTRICT 5 REPORT/OTHER BUSINESS**  
*Commissioner Carrington*